

# Public Document Pack



## NOTICE OF MEETING

<b>Meeting</b>	River Hamble Harbour Board
<b>Date and Time</b>	Friday, 31st March, 2023 at 10.00 am
<b>Place</b>	St Pauls Church Hall, Barnes Lane, Sarisbury Green, SO31 7BG
<b>Enquiries to</b>	members.services@hants.gov.uk

Carolyn Williamson FCPFA  
Chief Executive  
The Castle, Winchester SO23 8UJ

## FILMING AND BROADCAST NOTIFICATION

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## AGENDA

### 1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

### 2. DECLARATIONS OF INTEREST

All Members who believe they have a Disclosable Pecuniary Interest in any matter to be considered at the meeting must declare that interest and, having regard to Part 3 Paragraph 1.5 of the County Council's Members' Code of Conduct, leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with Paragraph 1.6 of the Code. Furthermore all Members with a Personal Interest in a matter being considered at the meeting should consider, having regard to Part 5, Paragraph 4 of the Code, whether such interest should be declared, and having regard to Part 5, Paragraph 5 of the Code, consider whether it is appropriate to leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with the Code.

**3. MINUTES OF THE PREVIOUS MEETING HELD ON 13 JANUARY 2023**  
(Pages 5 - 8)

To review and agree the minutes from the previous meeting held on 13 January 2023.

**4. DEPUTATIONS**

To receive any deputations notified under Standing Order 12.

**5. CHAIRMAN'S ANNOUNCEMENTS**

To receive any announcements the Chairman may wish to make.

**6. MINUTES OF THE MEETING OF THE RIVER HAMBLE HARBOUR  
MANAGEMENT COMMITTEE**

To receive the draft minutes of the meeting of the River Hamble Harbour Management Committee held on 10 March 2023.

**7. MARINE DIRECTOR AND HARBOUR MASTER'S REPORT AND  
CURRENT ISSUES** (Pages 9 - 24)

To consider a report summarising incidents and events in the Harbour and covering issues currently under consideration by the Marine Director.

**8. ENVIRONMENTAL UPDATE** (Pages 25 - 30)

To consider a report summarising recent environmental management of the Harbour.

**9. RIVER HAMBLE ASSET REGISTER** (Pages 31 - 40)

To consider a report regarding the condition of essential operational assets and possible associated maintenance expenditure to judge whether the Asset Replacement Reserve is being maintained at an adequate level.

**10. FORWARD PLAN FOR FUTURE MEETINGS** (Pages 41 - 44)

To consider a report anticipating future business items for the Committee and Harbour Board.

**ABOUT THIS AGENDA:**

**On request, this agenda can be provided in alternative versions (such as large print, Braille or audio) and in alternative languages.**

**ABOUT THIS MEETING:**

**The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please contact [members.services@hants.gov.uk](mailto:members.services@hants.gov.uk) for assistance.**

County Councillors attending as appointed members of this Committee or by virtue of Standing Order 18.5; or with the concurrence of the Chairman in connection with their duties as members of the Council or as a local County Councillor qualify for travelling expenses.

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# Agenda Item 3

AT A MEETING of the River Hamble Harbour Board of HAMPSHIRE COUNTY  
COUNCIL held at St Pauls Church Hall, Sarisbury Green on Friday, 13th  
January, 2023

Chairman:

\* Councillor Seán Woodward

\* Councillor Michael Ford  
Councillor Keith House  
Chris Moody  
\* David Jobson  
\* Nikki Hiorns

\* Councillor Tim Groves  
\* Jason Scott

\*Present

## 58. APOLOGIES FOR ABSENCE

Apologies were received from Chris Moody and from Councillor House.  
Councillor Groves attended as a deputy.

## 59. DECLARATIONS OF INTEREST

Members were mindful that where they believed they had a Disclosable Pecuniary Interest in any matter considered at the meeting they must declare that interest at the time of the relevant debate and, having regard to the circumstances described in Part 3, Paragraph 1.5 of the County Council's Members' Code of Conduct, leave the meeting while the matter was discussed, save for exercising any right to speak in accordance with Paragraph 1.6 of the Code. Furthermore Members were mindful that where they believed they had a Personal interest in a matter being considered at the meeting they considered whether such interest should be declared, and having regard to Part 5, Paragraph 5 of the Code, considered whether it was appropriate to leave the meeting whilst the matter was discussed, save for exercising any right to speak in accordance with the Code.

David Jobson declared personal interests as a member of both the RAF and Royal Southern Yacht Clubs and a member of the Royal Yachting Association.

## 60. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 7 October 2022 were agreed as a correct record.

## 61. DEPUTATIONS

There were no deputations.

62. **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman noted that an application had been made by Cemex to extract minerals from Hamble Airfield and that this was due for determination via the County Council's Regulatory Committee. The Chairman noted concerns from local residents regarding dust settling onto boats within the Harbour and the potential damage this could cause. It was confirmed that the Marine Director would relay these concerns via the appropriate channels to ensure that they were considered as part of the decision making process.

63. **MINUTES OF THE MEETING OF THE RIVER HAMBLE HARBOUR MANAGEMENT COMMITTEE - 9 DECEMBER 2022**

The Board received and noted the draft minutes of the River Hamble Harbour Management Committee held on 9 December 2022.

64. **MARINE DIRECTOR AND HARBOUR MASTER'S REPORT AND CURRENT ISSUES**

The Board considered the report of the Director of Culture, Communities and Business Services regarding incidents and events in the Harbour.

RESOLVED:

That the River Hamble Harbour Board supports the contents of the report.

65. **ENVIRONMENTAL UPDATE**

The Board considered the report of the Director of Culture, Communities and Business Services with an update on environmental matters.

RESOLVED:

That the River Hamble Harbour Board notes and supports the report.

66. **RIVER HAMBLE 2022/23 FORECAST OUTTURN AND 2023/24 FORWARD BUDGET**

The Board considered the report presenting the 2022/23 outturn forecast as at the end of September 2022 and the proposed 2023/24 forward budget.

As part of the discussion, it was confirmed that a business case had been presented to the Crown Estate to modify sections of the river with a variety of options including reducing piles, offering flexibility for larger boats to be moored to reduce the existing waiting list and/or to provide an option to moor smaller or larger boats. It was noted that this would be reported on in more detail at a future meeting.

Members discussed ways in which the AER reserves could be incorporated into making improvements for river users. A new weather station was one of the

suggestions put forward and the Marine Director noted that this would be investigated. Furthermore, it was confirmed that a central webcam to enable viewing of the Harbour from the Harbour Authority website was due for installation shortly following liaison with Legal Services as appropriate. Members also noted the announcement of the \$5million Solent Seascape Project which will aim to restore coastal habitats; it was noted that more information would follow but that the Harbour Authority were hoping to be involved in any Hamble-based project work.

RESOLVED:

- i. That the projected outturn for the 2022/23 financial year is noted.
- ii. That the proposed forward budget is approved.
- iii. That the balances held within the reserves and the position on the reserve balances are noted.
- iv. That the proposal to transfer any actual excess within the Revenue Reserve (RR) at year end to the Asset Enhancement Reserve (AER) be approved.
- v. That the principle of transferring any actual excess within the Revenue Reserve (RR) at year end to the Asset Enhancement Reserve (AER) as the default position be approved.

#### **67. REVIEW OF FEES AND CHARGES**

The Board considered the report setting out the proposed fees and charges for the forthcoming year.

In response to a Member query, it was confirmed that launching fees for Personal Water Craft or Jet Skis could be paid annually or for each use and that information and instructions on how to make the payment was advertised online and via signage at each launching point along the river.

RESOLVED:

That the Board approve the fees and charges set out in the report and to advertise them on the Harbour Authority's website.

#### **68. FORWARD PLAN FOR FUTURE MEETINGS**

The Board considered the report of the Director of Culture, Communities and Business Services with regard to the future business items for the Committee and Harbour Board agendas.

It was noted that the Annual Forum would be held on Tuesday 21 March from 7-8.30pm in the Main Hall at Warsash Sailing Club.

RESOLVED:

That the River Hamble Harbour Board notes the report.

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## HAMPSHIRE COUNTY COUNCIL

### Report

<b>Committee:</b>	River Hamble Harbour Board
<b>Date:</b>	31 March 2023
<b>Title:</b>	Marine Director and Harbour Master's Report and Current Issues
<b>Report From:</b>	Director of Universal Services

**Contact name:** Jason Scott

**Tel:** 01489 576387

**Email:** Jason.Scott@hants.gov.uk

#### **Purpose of this Report**

1. The purpose of this report is to record formally RHHA patrol operations and inform the Duty Holder of significant events and trends having a bearing on the Marine Safety Management System.

#### **Recommendation**

2. It is recommended that the River Hamble Harbour Board supports the contents of this report.

#### **Executive Summary**

3. This report summarises the incidents and events which have taken place in the Harbour and addresses any issues currently under consideration by the Harbour Master.

#### **Contextual Information**

##### **Patrols**

4. The Harbour has been patrolled by the Duty Harbour Master at various times between 0700 and 2230 daily. Mooring and pontoon checks have been conducted daily throughout the period.

## Issues

6. **Marine Safety Management System Audit** – The RHHA Designated Person commenced a routine inspection of the Marine Safety Management System on 10 February. The first part of the inspection reviewed policy and planning and Captain Phipps will return to review Risk Assessments at the end of the month. A verbal update will be given.
7. **Annual Trinity House Audit** – An officer of Trinity House conducted an audit of Aids to Navigation on 6 March. Aids to Navigation are in good order.
8. **Marine Safety Plan Management Targets** – A report against Marine Safety Management Plan management targets for 2022 is given at Appendix 2.

**Appendix 1 To Marine**  
**Director Report**

**Incidents and Events**

- 9.01. 14 Jan. Re-positioned fenders on a mid-stream moored yacht. Liaison with owner. Liaison with a sailing club regarding a racing mark, adrift off Warsash.
- 9.02. 15 Jan. Tree clearance at Botley. CCTV installation Warsash HM Jetty. Liaison with the Crown Estate mooring contractor and Licence holder regarding replacement of pontoon chains in poor condition. Commercial tow of a yacht to her Club mooring.
- 9.03. 16 Jan. CCTV installation work Warsash. Light traffic.
- 9.04. 17 Jan. CCTV installation work Warsash. Light traffic.
- 9.05. 18 Jan. Liaison with Hampshire Marine Police Unit regarding a vessel of interest. Specific moorings check on behalf of the Moorings Officer. One unlicensed vessel requiring action.
- 9.06. 19 Jan. Survey of Hamble Jetty. Reservation boards placed at Warsash in preparation for arrival of a large vessel. Pumped out inundated tenders at Warsash and Hamble. Recovered an unauthorised tender from Hamble Jetty to Warsash.
- 9.07. 20 Jan. Inspection of River Hamble Country Park Jetty. Grit hopper at Hamble Jetty re-filled. Engine maintenance on CROWN. Responded to a call from a River User regarding an unattended tender with her engine running. Engine turned off and owner contacted.
- 9.08. 21 Jan. Support to Bird Aware Solent (bird count). Pumped out an inundated RIB at Warsash HM Jetty.
- 9.09. 22 Jan. CCTV installation work at Warsash. Light traffic.
- 9.10. 23 Jan. Crown Estate pile mooring management meeting. Warsash CCTV installation.
- 9.11. 24 Jan. Boat coding work. Marina liaison. CCTV installation work.

- 9.12. 25 Jan. Boat coding work. CCTV installation. Club and Marina liaison work.
- 9.13. 26 Jan. Liaison with a sailing school over berthing practice. Light traffic.
- 9.14. 27 Jan. Yard clearance work. Recovered sunken tender South of the A27 Bridge.
- 9.15. 28 Jan. Yard clearance work. CCTV installation. Light traffic.
- 9.16. 29 Jan. Liaison with Hampshire Marine Police Unit regarding a vessel of interest. Light traffic. CCTV installation.
- 9.17. 30 Jan. Boatyard liaison. Light traffic. CCTV installation.
- 9.18. 31 Jan. CCTV installation. Light traffic.
- 9.19. 01 Feb. Sailing Club liaison. Response to motor vessel grounding on Hook Spit between Numbers 7 and 9 Marks. Vessel grounded on a falling tide and re-floated at 1835 for lift-out and inspection. CCTV installation.
- 9.20. 02 Feb. Delivery of Harbour Dues plaques to Marinas. CCTV installation and commissioning.
- 9.21. 03 Feb. Liaison with Border Force vessel. Pontoon measurement for works. Liaison with Oyster restoration project team.
- 9.22. 04 Feb. Mooring buoy positional survey. Pumped out an inundated tender at Warsash.
- 9.23. 05 Feb. Checking of pile lines on a vacated mooring. Light traffic.
- 9.24. 06 Feb. Mooring inspection on behalf of the Moorings Officer. Moved on a visiting yacht from a Crown Estate private mooring. Yard clearance work. Marina liaison. Assistance given to a vessel launching at Warsash Slip.
- 9.25. 07 Feb. Inspection of River Hamble Country Park Jetty. Maintenance of burst taps at Warsash Jetty (cold weather).
- 9.26. 08 Feb. Light Audit. Light traffic.
- 9.27. 09 Feb. Stopped and warned a resident motor vessel for excessive speed and wash off Warsash. Liaison with Hamble Lifeboat. Commencement of harbour wall refurbishment works.
- 9.28. 10 Feb. Recovered a large log from the Main Channel off Warsash. Light traffic.

- 9.29. 11 Feb. Assistance given to a tender off Swanwick which had run out of fuel. Replaced a split board at RHCP Jetty.
- 9.30. 12 Feb. Slipway clearance work at Warsash. Mooring line replacement on a mid-stream mooring. Liaison with UK Border Force regarding vessels of interest.
- 9.31. 13 Feb. Recovered a tender adrift off Warsash. Commercial tow of a vessel to the mid-stream Visitors' Pontoon. Patrol craft maintenance. Liaison with resident fishermen reporting theft from a fishing vessel. CCTV review revealed two individuals who had entered the vessel late the previous evening and thrown items into the River. Trolley recovered.
- 9.32. 14 Feb. Commercial tow of a RIB to the mid-stream Visitors' Pontoon. Pump-out maintenance. Light traffic.
- 9.33. 15 Feb. Removal of works from a vacated mid-stream mooring. Patrol craft maintenance. Pump-out maintenance Light traffic.
- 9.34. 16 Feb. Oil spill from a fractured jetty pipe at an oil terminal within Southampton Water. Liaison with Southampton HM. Spill of gasoil (diesel) from pipe fractured during cleaning at Low Water in NW winds. Spillage under control and boomed locally. No significant impact on the River.
- 9.35. 17 Feb. Boatyard liaison work. Light traffic.
- 9.36. 18 Feb. Light traffic.
- 9.37. 19 Feb. Support to routine bird count. Support given to two persons in a tender broken down off Lands End. Towed a RIB with engine failure from Crableck to her Marina berth.
- 9.38. 20 Feb. Pontoon measurement on behalf of the Moorings Officer. Light traffic.
- 9.39. 21 Feb. Yard clearance work at Warsash. Recovered two large logs from the Main Channel off Hamble. Otherwise light traffic.
- 9.40. 22 Feb. Engineering support to address pump-out facility defect. Two large branches recovered from the M27 Bridge to Warsash. Pumped out an inundated RIB at Warsash.
- 9.41. 23 Feb. Liaison with a landowner in the upper River regarding the removal of trees at risk of blocking the Botley channel. Responded to a call from a member of the public reporting a deer stuck in mud near Hook Spit. Patrol attended on a flooding tide and managed to free the animal.

- 9.42. 24 Feb. Fixed new gate to the head of the Fishermens' Jetty at Warsash. Patrol craft maintenance.
- 9.43. 25 Feb. Liaison with UK Border Force regarding a vessel of interest. Liaison with Hamble Lifeboat. Advice given to a commercial training business regarding use of private mid-stream moorings.
- 9.44. 26 Feb. Joint training planning with Hamble Lifeboat. Advised 3 vessels on the need to avoid excessive wash outbound on a flooding tide.
- 9.45. 27 Feb. Recovered and disposed of a dead animal from the river bank near Crableck. Commercial tow of a yacht to a marina for lift-out.
- 9.46. 28 Feb. Routine liaison with Hampshire Marine Police Unit. Liaison with Southampton HM to replace a banner on the Cardinal Mark in the approaches to the River. Light traffic.
- 9.47. 01 Mar. Inspection of Aids to Navigation. Light traffic.
- 9.48. 02 Mar. Assisted a mid-stream mooring holder onto their berth. Pump out of yacht cockpit. Liaison with owner.
- 9.49. 03 Mar. Replaced parted line on a mid-stream moored motor vessel. Liaison with owner. Repair to bolts on Fishermens' Jetty gate. Light traffic.
- 9.50. 04 Mar. Replaced broken board on RHCP Jetty. Recovery of a tender adrift off Warsash. Liaison with owner to return.
- 9.51. 05 Mar. Replaced unserviceable light on No 3 Pile. Responded to a call from a member of the public to recover a pontoon float from the River bank off Hamble. Routine liaison with UK Border Force.
- 9.52. 06 Mar. Tow of a yacht from her mid-stream mooring to a boatyard for lift out. Annual Trinity House Light Audit.
- 9.53. 07 Mar. Support to pontoon replacement contractor. Routine liaison with Hampshire Police Wildlife Crime officer. Cleaning of tide gauges.
- 9.54. 08 Mar. Anti-foul trials. Light traffic.
- 9.55. 09 Mar. Responded to a call from a member of the public regarding a northbound speeding motor boat opposite the Chinese Bridge. Vessel unlocated.
- 9.56. 10 Mar. Routine patrol craft maintenance. Light traffic.
- 9.57. 11 Mar. CCTV system optimisation. Support to Bird Aware bird survey. Light traffic.

9.58. 12 Mar. Enhanced mooring checks ahead of strong forecast winds. Assistance given to a midstream mooring holder in securing correctly specified pile lines.

**Marine Safety Management Plan Targets – Interim Report**

<p>Port Marine Safety Code Compliance</p>	<ul style="list-style-type: none"> <li>• To conduct a Marine Safety Management System (MSMS) policy review at a minimum of 3 yearly intervals.</li> <li>• To review legislation on an annual basis.</li> <li>• To conduct at least annual independent and transparent inspection of the MSMS.</li> <li>• To deliver three-yearly certification by the Duty Holder to the Maritime and Coast Guard Agency of RHA compliance with the PMSC.</li> </ul>	<ul style="list-style-type: none"> <li>• 6 Nov 2020. Next review by Nov 2023.</li> <li>• SOPs and legislation reviewed 06 Nov 2022. No changes recommended.</li> <li>• Last Audit 2 Nov 2021. Next Audit 10 Feb 2023. Change of Designated Person 01 Jul 2022.</li> <li>• In line with Regulator-set three yearly requirement – last certification 08 Jan 2021. Date of next certification yet to be set by the Regulator.</li> </ul>
<p>Navigational Incidents</p>	<ul style="list-style-type: none"> <li>• Through a risk-based MSMS, to manage all navigational risks within the River to a level that is ALARP.</li> <li>• To monitor trends and</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing. Review of Risks and Standard Operating Procedures annually in June and formally after each Operational and Safety Meeting (last 14 Oct 2022).</li> <li>• At least three recorded Operational and Safety Meetings each</li> </ul>



	<p>incidents both within and external to the River in order to learn lessons relevant to River Users' safety and apply those to improve the MSMS in a manner that is formally recorded.</p> <ul style="list-style-type: none"> <li>• Enforcement of Bye Laws and Directions.</li> <li>• To disseminate that information to River Users in a manner that takes account in technological development, in order to reduce the frequency of incidents year on year.</li> </ul>	<p>year (19 Jan 2022, 06 Apr 2022, 14 Oct 22).</p> <ul style="list-style-type: none"> <li>• Verbal and formal written warnings given. 9 written warnings given to RIB (4), Motor Vessel (1) and PWC (4).</li> <li>• Safety Newsletters published on Website and sent to all Visitors' Mooring Holders, Boatyards and Clubs for further dissemination. Newsletters 1/21 (21 Jun 21), 2/21 (26 Nov 21), 1/22 (26 Apr 22), 2/22 (1 Nov 22 – new Microsoft Sway format as well as PDF). Also published in Management Cttee and Board papers.</li> </ul>
Aids to Navigation	<ul style="list-style-type: none"> <li>• To maintain and, where necessary improve Aids to Navigation in consultation with River Users and Trinity House.</li> <li>• To sustain the RHHA Category C status as a Local Lighthouse Authority.</li> </ul>	<ul style="list-style-type: none"> <li>• Monthly recording of internal inspections of Aids to Navigation. Review of incidents in Operational and Safety meetings (19 Jan 2022, 06 Apr 2022, 14 Oct 2022) against provision of existing Aids to Navigation. Trinity House consultation BAU when considering HWC applications.</li> <li>• Category C status sustained. Trinity House paper audit 05 July 2022 (Good Order) and physical inspection 04 Mar 2022 (one light extinguished). Next inspection (physical) 06 Mar 2023.</li> </ul>
Hydrographic Survey	<ul style="list-style-type: none"> <li>• To survey the River in accordance with the latest UKHO/UKHMA MOU.</li> <li>• To ensure that each section</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing. New edition of Admiralty Chart 2022 (Master Data Document) (Edition 6) issued by UKHO 27 Feb 2020. No appreciable change in Main Channel bathymetry.</li> <li>• Sections 6 (Universal to Rail Bridge) and 7 (Bursledon to North</li> </ul>

	of the River is surveyed at regular intervals.	of Eastlands) surveyed Nov 2021 and published Jan 2022. Sections 2, 3 and 5 (Hamble Point to HYS and RHCP to Long Copse) to be surveyed 2023.
Health and Safety	<ul style="list-style-type: none"> <li>To comply with the Health and Safety at Work Act 1974 (and subsequent) legislation.</li> </ul>	<ul style="list-style-type: none"> <li>Roll-out of Hampshire County Council phase 3 – (First Aid, Confined Spaces, Noise and Vibration). Health and Safety Challenging Culture Implementation Meeting 28 Nov 22.</li> </ul>
Sustainment of Operational Supporting Pillars of the Safety Management System through prudent financial planning	<ul style="list-style-type: none"> <li>To survey at 5-yearly intervals and husband supporting operational infrastructure to plan up to 50 years ahead and inform Board decision-making about any year-on-year need to increase Harbour Dues.</li> </ul>	<ul style="list-style-type: none"> <li>Annual Asset Replacement Review public review process to set aside sufficient capital included in annual 'Battle Rhythm' every March. March 2022 Review approval of plans to 2050 and used both to inform judgment on setting of Harbour Dues and Revenue transfer to Reserves.</li> </ul>
Engagement	<ul style="list-style-type: none"> <li>Governance: To give transparency and Accountability for decision-making through the annual round of RHHB, RH Management Committee and Annual Forum meetings</li> <li>Support for, approval for and facilitation of River Events, driven by a pro-active River community.</li> </ul>	<ul style="list-style-type: none"> <li>RHHB, RHMC public meetings on four occasions in 2022 (usual cadence). Annual Forum held in Victory Hall Warsash 29 Mar 2022 to allow public to question decision making. Annual Report published on RHHA website. 2023 Forum to be held at Warsash Sailing Club 21 Mar 2023.</li> <li>Safety support to programme of sailing events by Clubs. Financial and material safety support to large scale River events including Swanwick, Bursledon and Warsash Regatta 3/4 Sep 2022, Hamble Classics' Regatta and others.</li> </ul>

	<ul style="list-style-type: none"> <li>• Membership of and support to formal and informal groups of River Users.</li> <li>• Maintenance and promotion of an Event Code of Conduct document to foster best-practice.</li> <li>• Funding and delivery of up-to-date and relevant information, signage and documentary material to promote safety.</li> <li>• To issue advance notice of a week (or where necessary longer) for significant River events through a programme of Local Notices to Mariners (Notice To River Users (NTRU)).</li> <li>• Engagement with and sustainment of RHHA knowledge of Government and other agencies' policy and developing policy in order to educate and inform decision making.</li> </ul>	<ul style="list-style-type: none"> <li>• Membership of and attendance at meetings including Association of River Hamble Yacht Clubs and River Hamble Marina and Boatyard Operators' Group. Secretariat of the Hamble Estuary Partnership. Chair of Solent Marine Sits' Group and EA Solent Water Quality Group</li> <li>• Document re-validated annually by Association of River Hamble Yacht Clubs (8 Nov 2022). Used as basis for best practice for Club/Event risk assessments.</li> <li>• Use of 'Harbour Assist' communications list to disseminate Safety newsletters 1/22 and 2/22. Annual funding of Hamble Handbook and Visitors' Guide. New safety signage at Hamble Jetty in place Apr 2022. Website review delayed until May 2023.</li> <li>• Ongoing BAU practice for all relevant events.</li> <li>• Solent and Southern HM Association (2 Feb 2022 and 9 Nov 2022). UKHMA and British Ports' Association membership. HM Associate Fellowship of the Nautical Institute. DfT Steering Group membership on behalf of UKHMA on the disposal of Time Expired Pyrotechnics. ABP Designated Person's quarterly update memoranda. Briefing to and feedback from Marine Accident Investigation Branch new inspectors 24 May 2022.</li> </ul>
Environment and Development	<ul style="list-style-type: none"> <li>• The maintenance of an Oil Spill Management Plan and</li> </ul>	<ul style="list-style-type: none"> <li>• Delivered. Three yearly Oil Spill Response exercise 12 Oct 2022. Ports &amp; Harbours Annual Return for Oil Spill preparedness</li> </ul>

	<p>training regime to meet the threat and comply with legislator requirements.</p> <ul style="list-style-type: none"><li>• The maintenance of a Port Waste Management Plan, reviewed at 3 yearly intervals or as modified by legislation.</li><li>• The provision of advice to prospective planners in advance of application to inform viability. Enforcement of Byelaws.</li></ul>	<p>sent to the Regulator (the MCA) 08 Feb 2022 (noted as being 'comprehensive').</p> <ul style="list-style-type: none"><li>• Site audit of Port Waste Management Plan by the Regulator 25 May 2022 – compliant.</li> <li>• 22 project engagements in 2022. Two enforcement incidents.</li></ul>
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**REQUIRED CORPORATE AND LEGAL INFORMATION:  
Links to the Strategic Plan**

<b>Hampshire maintains strong and sustainable economic growth and prosperity:</b>	yes
<b>People in Hampshire live safe, healthy and independent lives:</b>	yes
<b>People in Hampshire enjoy a rich and diverse environment:</b>	yes
<b>People in Hampshire enjoy being part of strong, inclusive communities:</b>	yes

**Section 100 D - Local Government Act 1972 - background documents**

**The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)**

Document

Location

None

## **EQUALITIES IMPACT ASSESSMENT:**

### **1. Equality Duty**

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

### **2. Equalities Impact Assessment:**

An EIA is not required as no negative impacts are anticipated.

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## HAMPSHIRE COUNTY COUNCIL

### Report

<b>Committee:</b>	River Hamble Harbour Board
<b>Date:</b>	31 March 2023
<b>Title:</b>	Environmental Update
<b>Report From:</b>	Director of Universal Services

**Contact name:** Alison Fowler

**Tel:** 01489 576387      **Email:** Alison.fowler@hants.gov.uk

#### **Purpose of this Report**

1. The purpose of this report is to summarise activities relating to the River Hamble Harbour Authority's (RHHA) environmental management of the Hamble Estuary between December 2022 and mid-February 2023.

#### **Recommendation**

2. It is recommended that the River Hamble Harbour Board notes and supports this report.

#### **Contextual information**

##### **Oil Spill Preparedness and Response**

3. RHHA's annual return regarding oil spill exercises and training has been approved by the Maritime and Coastguard Agency, ensuring RHHA's ongoing compliance with the Merchant Shipping (Oil Pollution Preparedness, Response Cooperation Convention) Regulations 1998.

##### **Maintenance Works**

4. Phase 2 of the repair of the sea wall around the Harbour Master's Office is taking place from the end of February over a 9-week programme.
5. Approval has been granted for the like-for-like replacement of the fuel berth pontoon at Port Hamble Marina. The fuel berth will be closed throughout the works, taking place between 27 February and 31 March 2023.

### **End-of-life recreational vessels**

6. RHHA was asked to contribute, via interview, to a Defra-commissioned study researching options to improve waste management for end-of-life recreational marine vessels. It is covering a range of issues including vessel abandonment, number and type of vessels coming to the end of their life, disposal options and barriers, current clean-up efforts, and potential policy options to tackle the issue. Defra will use the study to help inform policy decisions and shape the development of future legislation.

### **Inshore fisheries and hand gathering**

7. RHHA has been invited to join the Southern Inshore Fisheries & Conservation Authority (SIFCA) led Conservation Group for the Solent, comprising stakeholders in the District who can provide information and advice regarding the conservation and management of local fisheries and activities, including bait digging, hand gathering of shellfish, and oyster restoration. Attendees include the Environment Agency, National Trust, harbour authorities, The Wildlife Trusts, RSPB, Blue Marine Foundation and other Non-Government Organisations.

### **Solent Oyster Restoration project**

8. After a short delay in respect of a Marine Licence variation, the Blue Marine Foundation team is in liaison with RHHA to make the final preparations for their planned placement of a layer of shells and gravels on specified subtidal areas of the riverbed to create a native oyster habitat. This is now planned for March and April 2023, alongside associated monitoring and surveys.

### **Solent Seascape Project**

9. The Blue Marine Foundation, along with 9 project partners, has secured a \$US 5 million grant from the Endangered Landscapes Programme to restore seagrass meadows, oyster reefs, saltmarsh and seabird nesting habitat across the Solent over the next 5 years. In addition to physically restoring areas of these four key habitat types, the Solent Seascape Project will also work with landowners and regulators to improve the protection and management of existing Solent habitats, to monitor the benefits of seascape scale restoration scientifically and to ensure that local people and sea-users co-design the project, thereby becoming more connected and engaged with their own marine environment. RHHA will continue to encourage and facilitate any proposals in the Hamble, which will likely build upon those already underway with Blue Marine Foundation, the Environment Agency and Portsmouth University

### **Visiting Walrus!**

10. A juvenile male walrus was spotted off the mouth of the Hamble in December. After hauling out at Calshot, he then headed north to Scarborough, and more recently to Iceland. The RBPB has produced a nice article at [Thor the wandering walrus heads home after his UK tour | The RSPB](#)

## Climate Change Impact Assessment

1. Hampshire County Council utilises two decision-making tools to assess the carbon emissions and resilience impacts of its projects and decisions. These tools provide a clear, robust, and transparent way of assessing how projects, policies and initiatives contribute towards the County Council's climate change targets of being carbon neutral and resilient to the impacts of a 2°C temperature rise by 2050. This process ensures that climate change considerations are built into everything the Authority does.
2. **Climate Change Adaptation.** A full assessment of climate change vulnerability was not completed as no decision is required in respect of this report.
3. **Carbon Mitigation.** A full assessment of carbon mitigation vulnerability was not completed as no decision is required in respect of this report.

**REQUIRED CORPORATE AND LEGAL INFORMATION:**

**Links to the Strategic Plan**

<b>Hampshire maintains strong and sustainable economic growth and prosperity:</b>	yes
<b>People in Hampshire live safe, healthy and independent lives:</b>	yes
<b>People in Hampshire enjoy a rich and diverse environment:</b>	yes
<b>People in Hampshire enjoy being part of strong, inclusive communities:</b>	yes

**Section 100 D - Local Government Act 1972 - background documents**

**The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)**

Document

Location

None

## **EQUALITIES IMPACT ASSESSMENT:**

### **4. Equality Duty**

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

### **5. Equalities Impact Assessment:**

An EIA is not required as no negative impacts are anticipated.

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## HAMPSHIRE COUNTY COUNCIL

### Report

<b>Committee</b>	River Hamble Harbour Board
<b>Date:</b>	31 March 2023
<b>Title:</b>	River Hamble Asset Register
<b>Report From:</b>	Director of Universal Services

**Contact name:** Jason Scott

**Tel:** 01489 576387      **Email:** Jason.Scott@hants.gov.uk

#### **Purpose of the Report**

1. The purpose of this annual report is to indicate the condition of essential operational assets and possible associated maintenance expenditure to judge whether the Asset Replacement Reserve is being maintained at an adequate level.

#### **Recommendation**

2. It is recommended that the River Hamble Harbour Board supports that:
  - a. This report be taken into account alongside the annual statutory accounts in setting Harbour Dues for 2023/24 at the June Board meeting;
  - b. The contribution from Revenue to the Replacement Reserve should remain at £42,000 in 2023/24 and note be taken of the need for frequency and amount of potential future increases.

#### **Summary**

3. Last year's increase in the contribution from Revenue to the Asset Replacement Reserve (ARR) enabled the establishment of a minimum policy holding in the latter of £100,000 in 2037 for security purposes to mitigate against current or future market uncertainty. Bank of England and Office for Budget Responsibility (OBR) forecasts now indicate that inflationary pressures will start to fall this year and continue falling into 2024. Nonetheless, a degree of fiscal uncertainty remains and manufacturing and material costs continue to rise. Despite a forecast of a reduction in inflationary pressure, it is anticipated that there will be a degree of inertia in the effect on costs and that the concomitant impact in absolute terms on Harbour Authority expenditure will continue for at least five years. The prudent purchase of long-life patrol craft agreed last year means that maximum advantage can be taken of the residual value of our old vessels, enhancing operational availability and minimising through life costs and resulting in a positive effect on the ARR. The long-term savings made here have to an extent been offset by rising material costs in other areas. Nonetheless, the minimum holding of £100,000 in 2037 is not deemed to be

at risk at this stage. This is because of our current favourable revenue position and the fact that increased levels of contribution in 2027 and 2032 have been advised previously and will be necessary to achieve this balance.

## **Background**

4. Inflation continues to set the tone for the marine market, as elsewhere. Broadly speaking, material and manufacturing cost increases vary but it is common for manufacturers and suppliers to caveat quotations with one month's validity. Rates of increase vary widely but it is fair to say that they are in some niche areas currently greater than generally quoted Government CPI figures. This means additional pressure will to some extent fall on the ARR as items fall due for replacement. Key forecasts from the Bank of England and the Office for Budget Responsibility indicate that inflationary pressures will reduce in 2023 and continue falling into 2024. It is however plain that any reduction in inflation will not mean a reduction in absolute costs. Higher prices will likely continue. It is this paper's judgement that higher costs relative to revenue will continue for the next five years before any market inertia diminishes in terms of effect. However, prudent steps taken last year to increase the annual contribution from revenue to the ARR and establish a minimum holding in 2037 of £100,000 for security reasons have been validated by the nature of ongoing events and the uncertainties these generate.
5. The decision to replace our current Cheetah Catamarans with long-lasting HDPE vessels has had a positive effect on ARR predictions, boosting on one hand the forecast minimum balance in 2037 to in excess of £170,000. Offsetting that positive effect to a degree on the other has been the impact of inflationary pressures on materials and manufacturing. Considering both these factors, the result is currently that the ARR is on track to exceed the minimum balance of £100,000 by £28k. Against this background, and with a positive Revenue Reserve in the light of continuing visitors' income, our annual review process will be sufficiently agile in the near term to cope with the higher costs envisaged and deliver a modest but sufficient margin of error. We will need to monitor this closely.
6. Last year's detailed report made clear the requirement to be ready in 2027 and again in 2032 to make particular upward adjustments in the contribution from revenue. In 2023/24, because of the combined effect of our positive Revenue Reserve balance, the forecast £128,000 minimum ARR position in 2037 and independent OBR inflation forecasts, the upward adjustments in 2027 and 2032 are judged to remain valid. It is therefore recommended that the Harbour Board continues to endorse that current validity of the plan set out last year and that River Users note that these future increases will be necessary. Determination on the effect of any changes in the fiscal position will continue to be made within our normal annual rhythm and give the flexibility to bring forward or increase those contributions if the situation dictates.
7. Good husbandry of our assets continues to ensure that good value is obtained. Pre-emptive maintenance is carried out by Harbour personnel using organic skills to ensure that our assets remain serviceable. The



consequence is that professional survey and Harbour Authority monitoring and awareness combine to give as accurate a picture of assets' condition as we can.

### **Climate Change and Carbon Mitigation Impact Assessment**

8. Hampshire County Council utilises two decision-making tools to assess the carbon emissions and resilience impacts of its projects and decisions. These tools provide a clear, robust, and transparent way of assessing how projects, policies and initiatives contribute towards the County Council's climate change targets of being carbon neutral and resilient to the impacts of a 2°C temperature rise by 2050. This process ensures that climate change considerations are built into everything the Authority does.

Climate Change Adaptation. A full assessment of climate change vulnerability was not completed as no decision is required in respect of this report.

Carbon Mitigation. A full assessment of carbon mitigation vulnerability was not completed as no decision is required in respect of this report.

Asset (* Composite Structure)	Year of purchase	Purchase cost £	Initial life expectancy of whole structure (years)	Forecast lifespan of whole structure <sup>1</sup>	Annual Depreciation charge £	Replacement Cost of structure <sup>2</sup> £
<b>Marks, beacons, lights, piles &amp; buoys</b> (See further Note 2)						
Cardinal mark at river entrance – piling only	2000	3,000	30	2030	100	6,500
Superstructure and cardinal top mark	2000	1,000	20	2020	50	1,500
9 beacons at river entrance, plastic piling	2000	30,000	30	2030	1,000	34,500
Sector lights – Hamble Point / Warsash superstructure	1997	30,000	30	2027	1,000	40,000
2 sector lights	2006	12,000	15	2021	800	12,000
5 port & starboard navigation marks / piles	1977	20,000	45	2022	0	25,000
Maintenance piles – Warsash	2002	33,000 <sup>1</sup>	30	2032	1,100	20,000
Maintenance piles – Hamble <sup>2</sup>	1989	15,000	30	2019	500	8,000
Maintenance piles – Lands End	1988	15,000	30	2018	500	8,000
5 navigation buoys	2006	16,000	20	2026	800	18,000
Navigation lights at harbour entrance	2015	5,068	10	2025	507	5,500
Tide Gauges	2019	1,500	15	2034	100	1,500
River Signage for various structures	2018	1,000	10	2028	100	1,000
<b>Total</b>		<b>182,568</b>			<b>6,557</b>	<b>181,500</b>

<sup>1</sup> For all maintenance piles, original cost includes some ground works not all of which will be required when considering replacement of piles only.

<sup>2</sup> Planned lifespan at Hamble and Lands End extended 5 years.

Asset (* Composite Structure)	Year of purchase	Purchase cost £	Initial life expectancy of whole structure (years)	Forecast lifespan of whole structure <sup>1</sup>	Annual Depreciation charge £	Replacement Cost of structure <sup>2</sup> £
<b>Bridges, walkways, jetties</b>						
Bridge to Hamble jetty	1988	40,000	40	2028	1,000	80,000
Bridge to Warsash jetty	1990	40,000	40	2030	1,000	80,000
Walkway to Warsash jetty	1982	50,000	50	2032	1,000	80,000
10 support piles for Warsash walkway	1982	36,000	50	2032	720	90,000
*Warsash jetty <sup>3</sup> – piling, pontoons, services, lighting etc	2006	170,000	35	2041	4,857	105,000
Warsash connecting pontoon <sup>4</sup>	2016	55,000	35	2051	1,571	55,000
*Hamble jetty <sup>5</sup> – piling, pontoons, services, lighting etc	1991	140,000	35	2026	4,000	110,000
*Fisherman's pontoon / jetty	2006	48,000	20	2026	2,400	55,000
*Visitors' pontoon and piles	2000	60,000 <sup>6</sup>	25	2025	2,400	65,000
*River Hamble Country Park Jetty	2014	55,000 <sup>7</sup>	25	2039	2,200	55,000
<b>Total</b>		<b>694,000</b>			<b>21,149</b>	<b>775,000</b>
<b>Boats</b>						
3 patrol boats	2023	300,000	40	2063	7,500	300,000
<b>Total</b>		<b>300,000</b>			<b>7,500</b>	<b>300,000</b>

<sup>3</sup> Majority of piles replaced and therefore not in scope for replacement in 2041 at this stage.

<sup>4</sup> Original cost included piling and not in scope for replacement.

<sup>5</sup> Pile replacement not included in 2026.

<sup>6</sup> Pontoon only in scope for replacement. Piles and preferred Channel marker and lights replaced by the Crown Estate programme 2020.

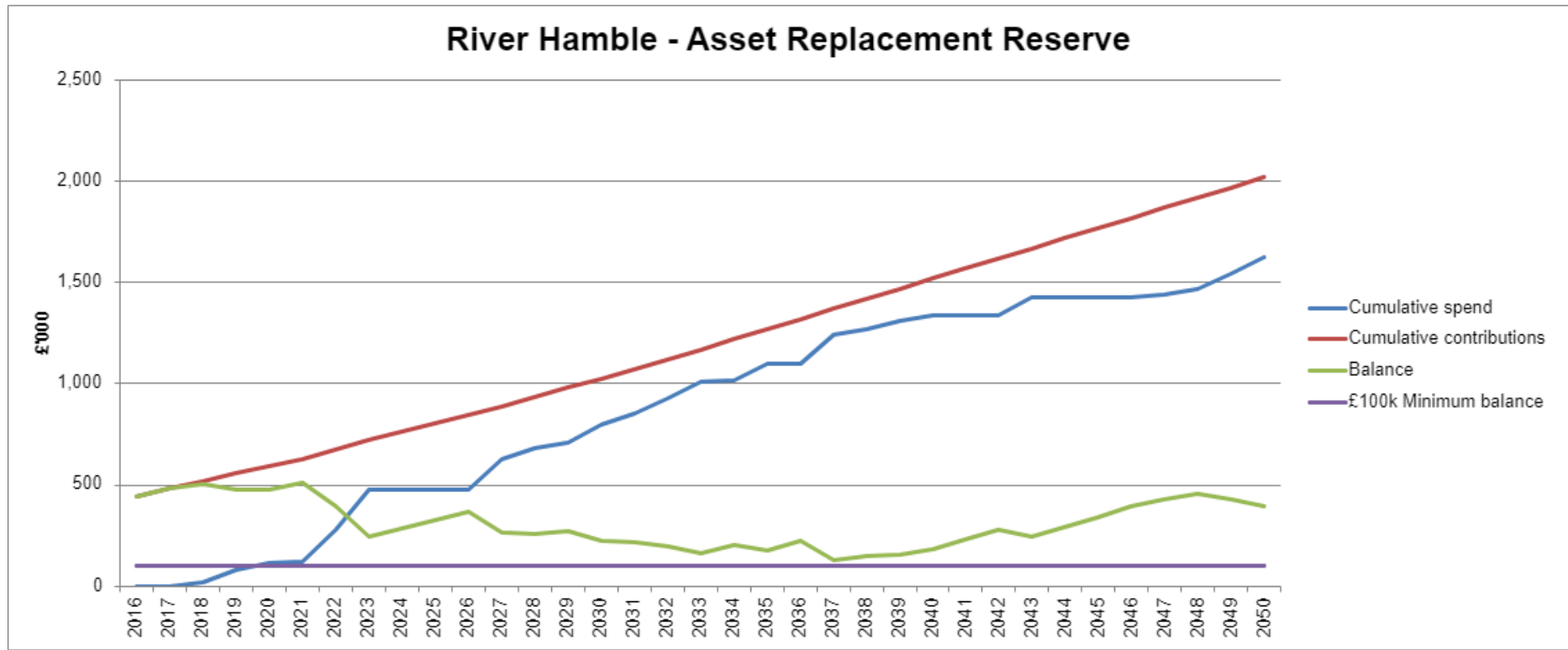
<sup>7</sup> Some works necessary for original construction not in scope in replacement costs.

<b>Other</b>						
Replacement Harbour Management System	2019	45,000 <sup>8</sup>	10	2029	4,500	30,000
Pump Out System	2021	10,000	7	2028	1,429	10,000
<b>Total</b>		<b>55,000</b>			<b>5,929</b>	<b>40,000</b>

**Further Notes.**

1. Life end forecast at build. Applies less to composite structures, elements of which are programmed to be replaced on a rolling basis, dependent on husbandry and condition. Replacement costs forecast for Warsash and Hamble Jetties relate to certain piles only, some being more recent than the original construction.
2. This is the total replacement cost based on current price estimate. Some assets are composite structures. For these, different components will be replaced at different times, depending on their condition. This enables payments to be spread more effectively and optimise asset availability. In some cases such as lights, technological developments have made replacement more economical in relative terms.
3. Annual depreciation figures may differ to those calculated for the statutory accounts. This is mainly due to adjustments being made to the lifespan of assets and therefore reflected in the depreciation calculations for the statutory accounts.

<sup>8</sup> Includes project management cost, not likely to be re-incurred.



**ARR Position with increases in the annual contribution from Revenue to £46,000 (2027) and £50,000 (2032)**

**REQUIRED CORPORATE AND LEGAL INFORMATION:**

**Links to the Strategic Plan**

<b>Hampshire maintains strong and sustainable economic growth and prosperity:</b>	yes
<b>People in Hampshire live safe, healthy and independent lives:</b>	yes
<b>People in Hampshire enjoy a rich and diverse environment:</b>	yes
<b>People in Hampshire enjoy being part of strong, inclusive communities:</b>	yes

**Section 100 D - Local Government Act 1972 - background documents**

**The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)**

Document

Location

None

## **EQUALITIES IMPACT ASSESSMENT:**

### **1. Equality Duty**

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

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- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

### **2. Equalities Impact Assessment:**

A full Equalities Impact Assessment for the River Hamble Harbour Authority's compliance with the Port Marine Safety Code (including environmental responsibilities) has been carried out. This report includes an Equalities Impact Assessment within the draft Strategic Plan.

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## HAMPSHIRE COUNTY COUNCIL

### Report

<b>Committee:</b>	River Hamble Harbour Board
<b>Date:</b>	31 March 2023
<b>Title:</b>	Forward Plan for Future Meetings
<b>Report From:</b>	Director of Universal Services

**Contact name:** Jason Scott

**Tel:** 01489 576387

**Email:** Jason.Scott@hants.gov.uk

#### **Purpose of this Report**

1. The purpose of this report is to set out the key issues which it is anticipated will appear on the River Hamble Harbour Management Committee and Harbour Board agendas in the forthcoming months. The Forward Plan is attached at Appendix 1.

#### **Recommendation**

2. That the report be noted.

**REQUIRED CORPORATE AND LEGAL INFORMATION:**

**Links to the Strategic Plan**

<b>Hampshire maintains strong and sustainable economic growth and prosperity:</b>	yes
<b>People in Hampshire live safe, healthy and independent lives:</b>	yes
<b>People in Hampshire enjoy a rich and diverse environment:</b>	yes
<b>People in Hampshire enjoy being part of strong, inclusive communities:</b>	yes

**Other Significant Links**

<b>Links to previous Member decisions:</b>	
<u>Title</u>	<u>Date</u>
<b>Direct links to specific legislation or Government Directives</b>	
<u>Title</u>	<u>Date</u>

<b>Section 100 D - Local Government Act 1972 - background documents</b>	
<p>The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)</p>	
<u>Document</u>	<u>Location</u>
None	

## **EQUALITIES IMPACT ASSESSMENT:**

### **1. Equality Duty**

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- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

### **2. Equalities Impact Assessment:**

An EIA is not required as no negative impacts are anticipated.

Management Committee Date	Agenda Item	Harbour Board Date
10 March 2023	<ul style="list-style-type: none"> <li>• Marine Director and Harbour Master's Report and Current Issues</li> <li>• Environmental Update</li> <li>• Harbour Works Consent (if applicable)</li> <li>• Asset Register Review</li> <li>• Forward Plan for Future Meetings</li> </ul>	31 March 2023
16 June 2023	<ul style="list-style-type: none"> <li>• Marine Director and Harbour Master's Report and Current Issues</li> <li>• Environmental Update</li> <li>• Harbour Works Consent (if applicable)</li> <li>• River Hamble Final Accounts 2022/23</li> <li>• Review of Harbour Dues</li> <li>• Proceedings of the Annual Forum</li> <li>• Forward Plan for Future Meetings</li> <li>• Annual Familiarisation Boat Trip</li> </ul>	7 July 2023
15 September 2023	<ul style="list-style-type: none"> <li>• Marine Director and Harbour Master's Report and Current Issues</li> <li>• Environmental Update</li> <li>• Review of Business Plan</li> <li>• Harbour Works Consent (if applicable)</li> <li>• Forward Plan for Future Meetings</li> </ul>	6 October 2023
None	<ul style="list-style-type: none"> <li>• Marine Director and Harbour Master's Report and Current Issues</li> <li>• Environmental Update</li> <li>• Harbour Works Consent (if applicable)</li> </ul>	17 November 2023
8 December 2023	<ul style="list-style-type: none"> <li>• Marine Director and Harbour Master's Report and Current Issues</li> <li>• Environmental Update</li> <li>• Harbour Works Consent (if applicable)</li> <li>• 2024/25 Forward Budget</li> <li>• Forward Plan for Future Meetings</li> </ul>	12 January 2024